

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

REGULAR MEETING
October 13, 2009

Draft Document – Subject to Commission Approval

The Regular Meeting was called to order by Chairman Hayes at 7:00 p.m. in the Parks and Recreation Office located at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

PRESENT: Chairman Hayes, Commissioners Raber and Simpkins; Park Director (Green) Maltese and Mary Lou Morell from the Park Office.
Commissioner Szymanski arrived at 7:07 p.m.

GUESTS: None

ESTABLISHMENT OF QUORUM:

A quorum was established as three commission members were present.

PUBLIC PARTICIPATION:

None

APPROVAL OF MINUTES:

Approval of the September 14, 2009 minutes is tabled to next meeting as all Commissioners were not present that are needed for approval.

ADDED AGENDA ITEMS:

NONE

OLD BUSINESS:

- a. BMX Skate Park

An Octoberfest fundraising event will be held Saturday, October 17, 2009 at the German Club. Five Dollars of the ticket price will be donated to the Park.

Let the record show that Commissioner Szymanski arrived at 7:07 p.m.

OLD BUSINESS/a) BMX Skate Park (continued):

Director Maltese reported that a joint meeting with the Dog Owners' Park group will be held on Thursday, October 15, 2009 to discuss progress and fundraising efforts. No one specifically oversees the BMX project but Director Maltese feels this project is too large for her to undertake. For insurance purposes the BMX group needs an agency to oversee the project.

b. Dog Owners' Park

Director Maltese reported the Barktoberfest held on September 26, 2009 added an additional \$1,600 to the project. There presently is \$12,800 raised and need \$16,000 to purchase fencing. The cost of the brick purchases need to be deducted from the funds raised. The group is looking for grants to further fund their project.

c. Boundless Playground

Director Maltese stated that phase 1 of the playground has been installed and fenced. The ground process material needs to set for one week before the rubber fabric surfacing can be applied. The ADA sidewalk to the playground from the parking area will be installed this week.

It is anticipated that the grand opening will be the first weekend in November.

NEW BUSINESS:

a. East Windsor Little League

Chris Mickey from the East Windsor Little League Association is requesting permission to install a new electronic scoreboard in the center field area of Osborn Field #1. The scoreboards on fields #1 and #6 were donated many years ago by PepsiCo.

The PE stamped plan was donated by LP Consultants. EWLL will cover the costs and is not looking for any funds from the Parks and Recreation Department, only approval for installation. The wireless LED scoreboard costs \$2,833. Site work will include a 2'w x 6'l x 4' deep foundation bunker to hold the steel poles and 110 amp electric service.

The Commission requested they be aware of lines for the irrigation system to avoid any damage to the system.

Director Maltese questioned the scoreboard at the softball field. Chris stated it is in working order and the EWLL Association is looking for other projects to fund at this time.

NEW BUSINESS/a) East Windsor Little League (continued):

Chris Mickey stated the softball dugouts have a solid concrete base and need to be contained. Chairman Hayes stated the Parks and Recreation budget has been cut and there is no money available for such a project. She stated if services and materials were donated, the Commission will consider approval for this.

MOTION: To APPROVE installation of a new scoreboard at Osborn Field #1 in right center field at no cost to the Parks and Recreation Department.

**Raber moved/Szymanski seconded/VOTE: In Favor:
Unanimous**

Director Maltese requested Chris Mickey present her with a list of field usage and maintenance issues for 2010.

Chris Mickey stated they will be cleaning up around the fields; sandblasting/painting poles and organizing and tagging equipment.

b. Financial Accounts Review

The September 2009 Budget by Department was distributed and discussed.

The Commission then discussed the expenses at East Windsor Park of the Snack Bar and electric usage of the ball field lights. After discussion it was requested that the detailed billings for the electric usage at the ball field for October, November and December 2008 and January 2009 be available for the next meeting. Commissioners requested information on both income and all expenses (including electric and salaries) be determined for 2009 for the snack bar. They would like to have this information yearly for a year-over-year comparison.

Director Maltese stated she is obtaining quotes for a new popcorn and snow cone machine.

c. 2009-2010 CIP Requests

The CIP information is due Friday, October 23, 2009; the five-year plan to include a pool and addressing the weed issue in the pond. Director Maltese stated a “wish list” be created and prioritized by projects. The CIP Committee will then reprioritize this list and submit requests to the Board of Finance. Director Maltese distributed a list of potential projects.

NEW BUSINESS/(continued):

d. 2010 Meeting Dates:

Director Maltese distributed the proposed meeting dates for 2010.

MOTION: To APPROVE the 2010 Meeting Dates as presented.

**Raber moved/Simpkins seconded/VOTE: In Favor:
Unanimous**

e. Park Director's Report

Director Maltese reported that the transition of Supervisor Tetro not as smooth as promised. There is a lack of communication; the process of transition is unknown; he may not receive his seniority nor foreman's pay; meetings get cancelled with the union and he must join the union. Supervisor Tetro was also informed that the hiring of summer help staff may not be possible and members of the union could then file a grievance for work being performed by non-union workers. There is no formal meeting set up at this time.

The Commission requested that the First Selectman attend the next meeting to discuss the transition.

Director Maltese informed the Commission that she is still having difficulty in getting paid for her mileage. The June, July and August reimbursements were not paid. The September reimbursement needs to be submitted. She informed the Commission it took her over an hour to compile the back up information to substantiate the expense for the September submission.

Director Maltese stated that the reduced staff hours are affecting the department. There is no time for forward planning or projects. Chairman Hayes questioned using students for community service requirements in the office. Director Maltese will consider this option.

Leagues/Abbe Road Soccer Complex/Broad Brook Pond Park/East Windsor (Reservoir) Park/Pierce Memorial Park (Windsorville)/Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborn Field) Park:

No discussion this evening.

CORRESPONDENCE:

None.

MISCELLANEOUS:

Commissioner Waltiere is resigning from the Commission effective November 1, 2009 as a result of her moving out of town. The vacancy may be filled by either a republican or an unaffiliated member.

APPROVAL OF BILLS:

The bills were reviewed and signed by Commissioners Raber and Hayes.

Commissioner Raber inquired about allowing the fields at East Windsor Park to be used by multi groups whereas fields would be available for both school use and by towns' people in general.

This matter will be placed on Agenda for next month's meeting.

Director Maltese recognized the untimely passing of resident Bill Sassi who has devoted many hours to the town through youth sports and school issues/matters.

ADJOURNMENT:

MOTION: To ADJOURN this meeting at 8:45 p.m.

**Szymanski moved/Raber seconded/VOTE: In Favor:
Unanimous**

Respectfully submitted, _____
Mary Lou Morell
Recording Secretary